

## 2019 Primary School English Teacher

### 1. Job description

Vacant Positions: 1 position (yearly contract, maximum up to three years)

Contract : From April 1<sup>st</sup> 2019—March 31<sup>st</sup>, 2020

### 2. Qualifications

- (1) Conversational level Japanese
- (2) Japanese university degree or equivalent
- (3) Work permit in Japan
- (4) Native or near-native level English

### 3. Application materials

- (1) Hand-written resume in English (Please use the format below.)  
<http://www.wasedajg.ed.jp/recruit/rirekisho6.pdf>  
(Print pdf as is. Do not change format.)
- (2) Photocopy of diploma of highest degree(s)
- (3) Typed essay on the following topic: *"What is your teaching philosophy and how do you apply it in your classes? (Give reference to recent studies if possible.)"*  
(English, typed, 600 – 800 words)

**Submit to : Waseda Jitsugyo Primary School 1-2-1 Honcho,  
Kokubunji, Tokyo 〒185-8506**

※application materials will not be returned.

### 4. Deadline and Schedule

Application materials must arrive by **November 12<sup>th</sup>, 2019**.

All application materials should be placed in an envelope marked "Application for Primary School: English Teacher" in red. Preliminary screening will be based on the application documents. Candidates who pass the first stage of the selection process will be notified to the home address stated in their resume by mail or by phone call. Interviews which will include a demonstration teaching session are scheduled to take place on December 1<sup>st</sup> (Saturday), 2019. There will be a final interview for finalists on December 8<sup>th</sup> (Saturday). Interview transportation costs are to be borne by the applicant

### 5. Salary and Benefits

Salary: based on school salary scale

Benefits : Social insurance, commuting allowance, etc.

Commutation Expenses & Salary: in accordance with Waseda Jitsugyo's regulations

### 6. Inquiries

Mail to : [saiyou@wasedajg.ed.jp](mailto:saiyou@wasedajg.ed.jp)

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Waseda Jitsugyo Primary School

Address : 1-2-1 Honcho, Kokubunji-shi, Tokyo, 185-8506

TEL : 042-300-2171 FAX : 042-300-2175